

Hampstead Norreys Parish Council

FULL COUNCIL MINUTES

Minutes of the Full Council Meeting held on Tuesday 31st March 2022 in the Memorial Room, Hampstead Norreys Village Hall. Commencing at 7:30pm

Members Present: Councillor Caroline Herman, Vice-Chairman
Councillor Fiona Bennett
Councillor Colin Layton
Councillor Ros Maskell
Councillor Harriet McCalmont
Councillor Gwenan Paul

Members Absent: Councillor David Barlow, Chairman

Officers Present: Sarah Marshman, Clerk

In Attendance: None

Minutes

In the absence of the Chairman, the Vice-Chairman, Caroline Herman, chaired the meeting.

- 21/22-121 To receive apologies for absence from Members of the Council**
Apologies were received and accepted from Councillor David Barlow.
- 21/22-122 To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation**
No declarations of interests or requests for dispensation were made.
- 21/22-123 To receive questions or comments from members of the public or representations from any member who has declared a pecuniary interest**
No questions, comments or representations were received.
- 21/22-124 To approve the minutes of the Full Council Meeting held on 15th February 2022**
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. They were then signed by the Chairman.
- 21/22-125 Matters arising from the Minutes of the previous Parish Council Meeting**
The Council felt the Annual Parish Meeting should be held online given the ongoing Covid infection rates.
- 21/22-126 To receive a report from the District Councillor**
The District Councillor sent her apologies.

21/22-127 Planning Applications

a) To consider the following planning applications:

[22/00711/FULD Green Hill Cottage Forge Hill Hampstead Norreys Thatcham RG18 OTE](#) - Detached three bed two storey house

Resolved: To object and give the following comments:

1. There is no detail in the application regarding the materials to be used.
2. There are not enough parking spaces provided for both houses on the plot.
3. The house is too big for the plot size, particularly given the steep slope at the rear.

b) To receive a report on West Berkshire Council's recent planning decisions

22/00089/HOUSE 2 Pendals Close, Hampstead Norreys, RG18 0TY - Dormers (North and South Elevations) and bi-fold doors to sitting/dining room. Application withdrawn.

21/22-128 Finance:

a) To consider approving payments made/due as listed on the Finance Report

Resolved: To approve the payments listed on the Finance Report in Appendix 1.

b) To receive the most recent bank reconciliation

Resolved: To note the bank reconciliation figures to 28th February 2022, as provided on the Finance Report in Appendix 1.

21/22-129 To consider purchasing a Speed Indicator Device jointly with Yattendon Parish Council, to sign a licence agreement with West Berkshire Council for the use of the device and to apply for funding

Resolved: To purchase a speed indicator device jointly with Yattendon Parish Council, to sign the licence agreement with West Berkshire Council and to apply for funding.

21/22-130 To consider quotes for repairs to the play area

Resolved: To accept a quote from CJM Services for £1,822 + VAT.

21/22-131 To consider running a Greening Campaign

Resolved: Not to run a Greening Campaign as it was felt this is covered by GreenFest. The Clerk was requested to write to the organisers of Greenfest to ask if there was any way the council could help with the event and to offer the assistance of the councillors on the day of the event.

21/22-132 Matters for future consideration and information

There is currently an issue with littering on the steps.

The Clerk was requested to include information in The Broadsheet regarding considerate parking on Water Street and the impact of blocking access for larger vehicles along the road. The Clerk will also write to residents once the works on the water pipes are completed.

There being no further business, the meeting was closed at 8:26pm.

Date and time of next scheduled meeting:

Annual Parish Meeting: Thursday 28th April 2022 7:30pm

Parish Council Meeting: Thursday 26th May 2022 7:30pm

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at last bank reconciliation 28th February 2022

Unity Trust	£32,312.14
HSBC Current - account now closed	£0.00
HSBC Business Money Manager - account now closed	£0.00
Total	£32,312.14

Income received 9th February - 23rd March 2022

Grant from The Good Exchange towards safety surfacing	£4,000.00
Interest	£0.44
Total	£4,000.44

Payments to be approved

Payment Date	Method	Payee	Payment Detail	Amount
15-Feb	BACS	HSBC	Bank charges	£10.00
17-Feb	BACS	Triangle Management	Refuse Disposal	£102.00
17-Feb	BACS	Triangle Management	Refuse Disposal	£141.60
23-Feb	BACS	Staff Costs	Includes staff salaries, PAYE and pension contributions Feb	£295.90
15-Mar	BACS	Rostrons Pest Control	Pest control	£150.00
15-Mar	BACS	Wicksteed	Inspection	£96.00
15-Mar	BACS	Triangle Management	Refuse Disposal	£123.60
15-Mar	BACS	Sunshine Commercial Services	Grounds maintenance	£234.76
15-Mar	BACS	A Councillor	Defibrillator electricity 21/22	£20.00
15-Mar	BACS	Triangle Management	Refuse Disposal Jan	£141.60
15-Mar	BACS	Triangle Management	Refuse Disposal Dec	£141.60
18-Mar	BACS	The Good Exchange	Fee for grant	£240.00
23-Mar	BACS	Staff Costs	Includes staff salaries, PAYE and pension contributions Mar	£532.87
31-Mar	BACS	Unity Trust	Bank charges	£18.00
Total				£2,247.93