

# Hampstead Norreys Parish Council

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<http://www.hampsteadnorreysparishcouncil.org/>

## PARISH COUNCIL MEETING

To: All Members of Hampstead Norreys Parish Council

All Councillors are hereby summoned to attend the following meeting.

## NOTICE OF MEETING

MEETING: Full Council  
DATE & TIME: Tuesday 15<sup>th</sup> February 2022 at 7.30pm  
PLACE: Online via Zoom - Meeting ID: 815 9267 7335, Passcode: 106497, [Meeting Link](#)

*S. Marshman*

Dr. S. Marshman, CiLCA, Clerk to the Council

9<sup>th</sup> February 2022

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## AGENDA

1. To receive apologies for absence from Members of the Council
2. To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation
3. To receive questions or comments from members of the public or representations from any member who has declared a pecuniary interest
4. To approve the [Minutes of the Parish Council Meeting held on 27<sup>th</sup> January 2022](#)
5. Matters arising from the Minutes of the previous Parish Council Meeting
6. To receive a report from the District Councillor
7. Planning Applications
  - a) To consider the following planning applications:
    - [22/00089/HOUSE 2 Pendals Close, Hampstead Norreys, RG18 0TY](#) - Dormers (North and South Elevations) and bi-fold doors to sitting/dining room
    - [22/00171/MDOPO Manor House, Church Street, Hampstead Norreys, RG18 0TD](#) - Modification of Planning Obligation on Approved Application 08/01099/FULEXT - Insertion of the word completion to replace the word commencement of Phase 6 of the Development as the Prescribed date in No (i), (ii) and (iii) of the Schedule
  - b) To receive a [report on West Berkshire Council's recent planning decisions](#)
8. Finance:
  - a) To consider approving payments made/due as listed on the [Finance Report](#)
  - b) To receive the most recent [Bank Reconciliation](#)

c) To receive the most recent Quarterly Budget Summary (*where applicable*)

9. To consider quotes for grounds maintenance for 2022

10. Matters for future consideration and information

Date and time of next scheduled meeting:

**Parish Council Meeting: Thursday 24<sup>th</sup> March 2022 7:30pm**

## Supporting Documents

### Agenda Item 7b: To receive a report on West Berkshire Council's recent planning decisions

The following planning decisions have been reported by West Berkshire Council since the last meeting of Hampstead Norreys Parish Council.

- None

## Agenda item 8a: To consider approving payments made/due

### Finance Report

#### Status at last bank reconciliation 31st January 2022

Unity Trust	£7,068.81
HSBC Current	£656.31
HSBC Business Money Manager	£21,687.14
<b>Total</b>	<b>£29,412.26</b>

#### Income received 20th January - 8th February 2022

None	£0.00
<b>Total</b>	<b>£0.00</b>

#### Payments to be approved

Payment Date	Method	Payee	Payment Detail	Amount
15-Feb	BACS	Sunshine Commercial Services	Grounds maintenance Jan	£234.76
15-Feb	BACS	A Councillor	Reimburse equipment to secure goalposts	£18.36
15-Feb	BACS	SLCC Enterprises Ltd	Training - Practitioner's Conference	£22.50
15-Feb	BACS	SLCC Enterprises Ltd	Training - Regional Training Seminar	£25.50
			<b>Total</b>	<b>£301.12</b>

## Agenda item 8b: To receive the most recent bank reconciliation

### Bank Reconciliation at 31/01/2022

Cash in Hand 01/04/2021		31,581.00
<b>ADD</b> Receipts 01/04/2021 - 31/01/2022		24,951.53
<b>SUBTRACT</b> Payments 01/04/2021 - 31/01/2022		27,120.27
<b>Cash in Hand 31/01/2022 (per cash book)</b>		<b>29,412.26</b>
Cash in hand per Bank Statements		
Petty Cash	31/01/2022	0.00
3 HSBC BMM	31/01/2022	21,687.14
2 HSBC Current	31/01/2022	656.31
1 Unity Current	31/01/2022	7,405.65
		<b>29,749.10</b>
Less unrepresented payments		336.84
Plus unrepresented receipts		0
<b>Adjusted Bank Balance</b>		<b>29,412.26</b>

**A = B Checks out OK**