

Hampstead Norreys Parish Council

FULL COUNCIL MINUTES

Minutes of the Full Council Meeting held on Tuesday 15th February 2022 online via Zoom.
Commencing at 7:30pm

Members Present: Councillor David Barlow, Chairman
Councillor Caroline Herman, Vice-Chairman
Councillor Fiona Bennett
Councillor Colin Layton
Councillor Ros Maskell
Councillor Gwenan Paul

Members Absent: Councillor Harriet McCalmont

Officers Present: Sarah Marshman, Clerk

In Attendance: None

Minutes

On 29th April 2021, the Council resolved that instead of returning to face-to-face meetings, a Temporary Scheme of Delegation would be put in place in order to allow the Clerk to enable decisions to be taken under the direction of Councillors until face-to-face meetings recommence. This meeting is therefore not a formal meeting, but an advisory Full Council Meeting. All recommendations made at this meeting will be enacted by the Clerk where appropriate and ratified at the next face-to-face Full Council Meeting.

21/22-111 To receive apologies for absence from Members of the Council

Apologies were received and accepted from Councillor Harriet McCalmont.

21/22-112 To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation

No declarations of interests or requests for dispensation were made.

21/22-113 To receive questions or comments from members of the public or representations from any member who has declared a pecuniary interest

No questions, comments or representations were received.

21/22-114 To approve the minutes of the Full Council Meeting held on 27th January 2022

Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chairman will signed the minutes at the next face-to-face meeting.

21/22-115 Matters arising from the Minutes of the previous Parish Council Meeting

There were no matters arising.

21/22-116 To receive a report from the District Councillor

The District Councillor sent her apologies.

21/22-117 Planning Applications

a) To consider the following planning applications:

[22/00089/HOUSE 2 Pendants Close, Hampstead Norreys, RG18 0TY](#) - Dormers (North and South Elevations) and bi-fold doors to sitting/dining room

Resolved: To submit a response of 'no objections'.

[22/00171/MDOPO Manor House, Church Street, Hampstead Norreys, RG18 0TD](#) -

Modification of Planning Obligation on Approved Application 08/01099/FULEXT -

Insertion of the word completion to replace the word commencement of Phase 6 of the Development as the Prescribed date in No (i), (ii) and (iii) of the Schedule

Resolved: To submit a response of 'no comment'.

b) To receive a report on West Berkshire Council's recent planning decisions

No planning decisions have been notified since the previous meeting.

21/22-118 Finance:

a) To consider approving payments made/due as listed on the Finance Report

Resolved: To approve the payments listed on the Finance Report in Appendix 1.

b) To receive the most recent bank reconciliation

Resolved: To note the bank reconciliation figures to 31st January 2022, as provided on the Finance Report in Appendix 1.

21/22-119 To consider quotes for grounds maintenance for 2022

Resolved: To accept a quote from SCS Landscapes at a cost of £2488.50+VAT.

21/22-120 Matters for future consideration and information

The Clerk will report to West Berkshire Council that two drains near the entrance to the allotments are silted up.

The possibility of holding the APM online was discussed.

There being no further business, the meeting was closed at 8:21pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Thursday 24th March 2022 at 7:30pm

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at last bank reconciliation 31st January 2022

Unity Trust	£7,068.81
HSBC Current	£656.31
HSBC Business Money Manager	£21,687.14
Total	£29,412.26

Income received 20th January - 8th February 2022

None	£0.00
Total	£0.00

Payments to be approved

Payment Date	Method	Payee	Payment Detail	Amount
15-Feb	BACS	Sunshine Commercial Services	Grounds maintenance Jan	£234.76
15-Feb	BACS	A Councillor	Reimburse equipment to secure goalposts	£18.36
15-Feb	BACS	SLCC Enterprises Ltd	Training - Practitioner's Conference	£22.50
15-Feb	BACS	SLCC Enterprises Ltd	Training - Regional Training Seminar	£25.50
Total				£301.12