

Hampstead Norreys Parish Council

FULL COUNCIL MINUTES

Minutes of the Full Council Meeting held on Thursday 5th May 2022. Held online via Zoom. Commencing at 7:30pm

Members Present: Councillor David Barlow, Chairman (from 7:38pm)
Councillor Ros Maskell
Councillor Harriet McCalmont
Councillor Gwenan Paul

Members Absent: Councillor Caroline Herman, Vice-Chairman
Councillor Fiona Bennett
Councillor Colin Layton

Officers Present: Sarah Marshman, Clerk

In Attendance: 1 member of the public

Minutes

In the absence of the Chairman at the beginning of the meeting, it was resolved that Councillor Harriet McCalmont would chair the meeting until the Chairman's arrival.

21/22-133 To receive apologies for absence from Members of the Council

Apologies were received and accepted from Councillors Fiona Bennet, Caroline Herman and Colin Layton and also from Councillor David Barlow who would be late.

21/22-134 To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation

No declarations of interests or requests for dispensation were made.

21/22-135 To receive questions or comments from members of the public or representations from any member who has declared a pecuniary interest

A member of the Jubilee committee outlined the events that would take place, the funding the committee had already received and requested the Parish Council donate to the events. This is discussed further in Minute 21/22-140.

Councillor David Barlow joined the meeting (7:38pm).

21/22-136 To approve the minutes of the Full Council Meeting held on 31st March 2022

Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Minutes will be signed at the next meeting.

21/22-137 Matters arising from the Minutes of the previous Parish Council Meeting

There were no matters arising.

21/22-138 Planning Applications

a) To consider the following planning applications:

[22/00840/HOUSE Appletrees, Forge Hill, Hampstead Norreys, RG18 0TE](#) - To construct a prefabricated building to be used incidental to the pleasure and entertainment of householders primarily as a garden studio, study and covered outdoor sitting area. No alterations to existing land will be required. No new access required.

Resolved: To submit a response of 'no objections'.

b) To receive a report on West Berkshire Council's recent planning decisions

22/00364/HOUSE Tangle Cottage, Water Street, Hampstead Norreys, RG18 0SB - Porch Extension, Rear Extension, Loft conversion with Dormers. Application approved.

21/22-139 Finance:

a) To consider approving payments made/due as listed on the Finance Report

Resolved: To approve the payments listed on the Finance Report in Appendix 1.

b) To receive the most recent bank reconciliation

Resolved: To note the bank reconciliation figures to 31st March 2022, as provided on the Finance Report in Appendix 1.

The Council noted that there have been issues with HSBC in transferring the remaining funds to the Unity Trust account. A complaint has now been raised with the bank.

c) To receive the most recent Quarterly Budget Summary

Resolved: To note the quarterly budget summary to 31st March 2022

21/22-140 To consider a request for funding towards the Jubilee events taking place in the parish

Resolved: To make a donation of £200 to the Parish Partnership towards the cost of the events.

21/22-141 Matters for future consideration and information

There were no matters for future consideration and information.

There being no further business, the meeting was closed at 8:45pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Thursday 26th May 2022 7:30pm

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at last bank reconciliation 31st March 2022

Unity Trust	£30,342.55
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Income received 24th March - 28th April 2022

Precept (payment 1 of 2)	£12,954.00
VAT refund	£3,336.44
Total	£16,290.44

Payments to be approved

Payment Date	Payee	Payment Detail	Amount
19-Apr	SSE	Electricity	£151.68
21-Apr	Unity Tust	Bank charges	£6.00
26-Apr	Staff Costs	Includes salary, PAYE, pension contributions April	£307.50
26-Apr	Vision ICT	Website and email hosting	£334.06
26-Apr	Sunshine Commercial Services	Grounds maintenance March	£234.76
26-Apr	West Berkshire Council	Refuse Disposal	£137.86
26-Apr	Triangle Management	Refuse Disposal	£141.60
05-May	Playsafety Ltd	Annual safety inspection	£134.40
Total			£1,447.86