

Hampstead Norreys Parish Council

MINUTES OF THE PARISH COUNCIL MEETING

Minutes of the Full Council Meeting held on Thursday 27th July 2023. Held in the Memorial Room, Hampstead Norreys Village Hall. Commencing at 7:54 pm

Members Present: Councillor David Barlow, Chair
Councillor Ros Maskell, Deputy Chair
Councillor Fiona Bennett
Councillor Mike Corish
Councillor Toby Harris
Councillor Harriet McCalmont

Members Absent: None

Officers Present: Sarah Marshman, Clerk

In Attendance: 1 Member of the Public

Minutes

Prior to the meeting, a presentation was given by Project Groundwater.

23/032 To receive apologies for absence from Members of the Council

Resolved: To accept apologies from Councillor Harriet McCalmont.

23/033 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any Requests for Dispensation

Councillor Barlow noted his interest in the Cricket Club in relation to the discussion regarding Dean Meadow in Minute 23/046.

23/034 To receive questions or comments from members of the public or representations from any member who has declared an Other Registerable or Non-Registerable Interest

There were no questions, comments or representations.

23/035 To approve the minutes of the Full Council Meeting held on 18th May 2023

Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Minutes were then signed by the Chairman.

23/036 Matters arising from the Minutes of the previous Parish Council Meeting

There were no matters arising.

23/037 To review the Minutes from any Committee Meetings:

Minutes of the Planning Committee Meeting held on 15th June 2023

The Minutes of the Planning Committee meeting held on 15th June 2023 were reviewed.

23/038 To receive a report from the District Councillor

The District Councillor sent her apologies.

23/039 To consider co-opting to fill one vacancy

This item was deferred to the next meeting.

23/040 Planning Applications

a) To consider the following planning applications:

23/01658/HOUSE Oldwell Hall, Worlds End, Beedon, RG20 8SA - Detached Garage with Gym on Ground floor and Office at first floor

Resolved: To submit a response of no objections.

b) To receive a report on planning application responses and decisions

The following planning responses have been made using delegated powers since the previous meeting:

- 23/01266/FUL Eling Farm Bungalows, Eling, Hermitage, RG18 9XR - Extensions to existing bungalows. No objections.
- 23/01117/CERTE Eling Hill Cottage, Eling, Hermitage, RG18 9XR - Use of premises identified as "The Annex" located within the residential curtilage of Eling Hill Cottage as separate and independent unit of residential accommodation (Class C3). No observations related to the certificate of lawfulness
- 23/01481/HOUSE Orchard View, Forge Hill, Hampstead Norreys, RG18 0TE - Extension to rear, alterations and porch. No objections.

The following planning decisions have been reported by West Berkshire Council since the last meeting of Hampstead Norreys Parish Council.

- 23/00859/HOUSE Pippins, Forge Hill, Hampstead Norreys, RG18 0TE - Single storey side and rear extension. New detached garage. Approved.
- 23/00880/HOUSE Green Hill Cottage, Forge Hill, Hampstead Norreys, RG18 0TE - Part Retrospective: New double storey side extension; First floor rear extension; New replacement windows throughout, New bi-fold doors to serve living room to rear of property. Revised scheme to 21/00198/HOUSE. Retrospective permission granted.
- 23/01233/FUL The White Hart, Church Street, Hampstead Norreys, Thatcham RG18 0TB - Resurface existing gravel car park in permeable tarmac and white line parking layout with paint. Refused.

23/041 Finance:

a) To consider approving payments made/due as listed on the Finance Report

Resolved: To approve the payments listed on the Finance Report in Appendix 1.

b) To receive the most recent bank reconciliation

Resolved: To note the bank reconciliation figures to 30th June 2023, as provided in the Finance Report in Appendix 1.

c) To receive the most recent Quarterly Budget Summary

The Quarterly Budget Summary to 30th June 2023 was reviewed.

d) To receive any reports from the Internal Controller

The Internal Controller has inspected the accounts to the end of April 2023.

- 23/042 To consider paying the hall hire costs for the Pang Valley Flood Event**
Resolved: To pay the costs of £101.50 for the hall hire for the Pang Valley Flood Event.
- 23/043 To consider uses for the phone box and to agree on any budget required**
This item was deferred. The council will seek a resident to oversee the management of the phone box with assistance from younger residents of the parish.
- 23/044 To consider quotes for the refurbishment of the phone box**
This item was deferred.
- 23/045 To consider making a request for a donation from the Village Hall towards the maintenance of Dean Meadow**
The council estimated the hedge-cutting costs for the hedge in the car park area to be around £650 each year.
Resolved: To request a donation from the Village Hall. The figure of £650 will be discussed, but the council understood that it may receive a lower figure based on what is affordable for the Village Hall.
- 23/046 To consider actions related to the holes in Dean Meadow**
Resolved: To reduce the rabbit population. The council will research the best method and obtain quotes and has delegated power to the Clerk to accept the work to be carried out due to health and safety concerns.
- 23/047 To consider allotment rents for 23/24**
Resolved: For the allotment to remain the same for 23/24, but to also start earmarking any 'profit' at the end of each year to build up earmarked reserves in case of future issues on the allotment site.
- 23/048 To consider the purchase of Tommy statues**
This item was deferred.
- 23/049 To consider making a funding application to the SSEN Resilient Communities Fund**
Resolved: That a bid is not needed at this time.
- 23/050 Matters for future consideration or information**
It was noted that Neighbourhood Plan consultations are taking place for Hermitage and Cold Ash.
- There have been significant issues with the contract with West Berkshire Council for the emptying of some of the parish council's bins within the parish. The Clerk is following this up with West Berkshire Council and has requested a discount in relation to the lack of service.
- The SID is about to be deployed within the village again. Analysis work has been done on the previous data sets.
- The Clerk was requested to ask the Community PCSO to present at a future meeting.
- There being no further business, the meeting was closed at 9:20 pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Thursday 28th September 2023 7:30 pm

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at last bank reconciliation 30th June 2023

Unity Trust Current Account	£5,146.21
Unity Trust Savings Account	£25,747.06
Total	£30,893.27

Income received 12th May - 17th July 2023

Interest	£122.11
Total	£122.11

Payments to be approved

Payment Date	Payee	Payment Detail	Amount
24-May	Staff Costs	Includes salary, PAYE, pension contributions May	£985.51
13-Jun	Hampstead Norreys Village Hall	Room hire 23/24	£72.80
13-Jun	Sunshine Commercial Services	Grounds maintenance Apr	£261.24
13-Jun	Sunshine Commercial Services	Grounds maintenance May	£261.24
14-Jun	CAS Ltd	Insurance	£526.60
19-Jun	Southern Electric	Electricity May	£57.51
21-Jun	Hampstead Norreys Village Hall	Room hire planning meeting	£5.20
21-Jun	Playsafety Ltd	Play area safety inspection	£140.40
21-Jun	A resident	Defibrillator electricity 22/23	£20.00
22-Jun	Staff Costs	Includes salary, PAYE, pension contributions Jun	£451.83
30-Jun	Unity Trust Bank	Bank charges Q1	£18.00
14-Jul	Sunshine Commercial Services	Grounds maintenance Jun	£261.24
21-Jul	Staff Costs	Includes salary, PAYE, pension contributions Jul	£469.90
27-Jul	Hampstead Norreys Village Hall	Hall hire for Flood Fair event	£101.50
Total			£3,632.97