

Hampstead Norreys Parish Council

MINUTES OF THE PARISH COUNCIL MEETING

Minutes of the Full Council Meeting held on Thursday 28th September 2023. Held in the Memorial Room, Hampstead Norreys Village Hall. Commencing at 7:31 pm

Members Present: Councillor David Barlow, Chair
Councillor Ros Maskell, Deputy Chair
Councillor Fiona Bennett
Councillor Mike Corish
Councillor Toby Harris
Councillor Harriet McCalmont

Members Absent: None

Officers Present: Sarah Marshman, Clerk

In Attendance: District Councillor Carlyne Culver
1 Member of the Public

Minutes

- 23/051 To receive apologies for absence from Members of the Council**
All Members were present so there were no apologies for absence.
- 23/052 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any Requests for Dispensation**
There were no declarations of interests or requests for dispensation.
- 23/053 To receive questions or comments from members of the public or representations from any member who has declared an Other Registerable or Non-Registerable Interest**
There were no questions, comments or representations.
- 23/054 To approve the minutes of the Full Council Meeting held on 27th July 2023**
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Minutes were then signed by the Chairman.
- 23/055 Matters arising from the Minutes of the previous Parish Council Meeting**
There were no matters arising.
- 23/056 To receive a report from the District Councillor**
The District Council is currently trying to save money to avoid using reserves due to increasing costs in services such as adult social care and children's services.

23/057 Planning Applications

a) To consider the following planning applications:

23/01910/FUL St Abbs Cottages, Hampstead Norreys, RG18 0TQ - New access from Yattendon Road and car parking for St Abbs Cottages.

Resolved: To submit a response of no objections.

23/01940/MDOPO Newbury Showground, Priors Court Road, Hermitage, RG18 9QZ - Modification of Planning Obligation on Approved Application 11/01135/COMIND - To amend some of the restrictions on letting the showground for short term uses to enable the society (A registered Charity) to remain viable.

Resolved: To submit a response of no objections.

b) To receive a report on planning application responses and decisions

The following planning decisions have been reported by West Berkshire Council since the last meeting of Hampstead Norreys Parish Council.

- 23/01247/HOUSE Springbank, Hampstead Norreys, Thatcham, RG18 0TF - Extension to garden building to create covered seating area. Approved.
- 23/01887/AGRIC Eling Farm, Eling Hermitage, RG18 9XR - Application to determine if prior approval is required for a proposed: New agricultural building for grain/fertiliser storage. Planning permission not required.
- 23/01481/HOUSE Orchard View, Forge Hill, Hampstead Norreys, RG18 0TE - Extension to rear, alterations and porch. Approved.

23/058 Finance:

a) To consider approving payments made/due as listed on the Finance Report

Resolved: To approve the payments listed on the Finance Report in Appendix 1.

b) To receive the most recent bank reconciliation

Resolved: To note the bank reconciliation figures to 31st August 2023, as provided in the Finance Report in Appendix 1.

c) To receive any reports from the Internal Controller

The Internal Controller has inspected the accounts to the end of August 2023.

23/059 To review the external audit 2022/23

There were no comments made by the external auditors, so no actions are needed by the council.

23/060 To consider quotes for the refurbishment of the phone box and to consider future use of the phone box

Resolved: The council will apply for funding from the Sustainable Development Fund and will agree on how to proceed if this funding can be obtained.

23/061 To consider the costs for clearance and ongoing maintenance of the Well Garden

Resolved: To use the £200 in the budget to carry out maintenance and to include ongoing maintenance in the next budget for 2 hours every month.

23/062 To consider actions related to the holes in Dean Meadow

Resolved: To carry out pest control. Councillor Barlow will arrange this.

23/063 To consider the purchase of any Remembrance items

Resolved: To purchase a Tommy statue and a medium poppy wreath.

23/064 To consider a response to the consultation on the West Berkshire Rights of Way Improvement Plan

Resolved: Councillor Corish will respond on behalf of the council.

23/065 To consider obtaining a Unity Corporate Multipay Card

Resolved: To obtain a Unity Corporate Multipay Card.

23/066 To receive an update from the Traffic and Speeding Working Group

The SID has been deployed in various locations throughout the village. The council discussed requesting a 20mph limit in the village.

23/067 Matters for future consideration or information

The council has received several complaints regarding parking on Water Street where large vehicles can be unable to proceed and have had to reverse back to the Compton Road. The council will write to residents.

There being no further business, the meeting was closed at 9:02 pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Thursday 30th November 2023 7:30 pm

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at last bank reconciliation 31st August 2023

Unity Trust Current Account	£2,170.64
Unity Trust Savings Account	£25,747.06
Total	£27,917.70

Income received 18th July - 20th September 2023

None	£0.00
Total	£0.00

Payments to be approved

Payment Date	Payee	Payment Detail	Amount
21-Jul	Southern Electric	Electricity Jul	£57.64
04-Aug	Triangle Management	Refuse disposal	£559.44
04-Aug	Sunshine Commercial Services	Grounds maintenance Jul	£261.24
04-Aug	Traffic Technology	Battery and charger for SID	£123.00
18-Aug	PKF Littlejohn	External audit 22/23	£378.00
18-Aug	Heelis & Lodge	Internal audit 22/23	£260.00
21-Aug	Southern Electric	Electricity Aug	£56.12
21-Aug	Staff Costs	Includes salary, PAYE, pension contributions Aug	£447.49
18-Sep	Clerk	Reimburse Microsoft subscription	£59.99
18-Sep	Sunshine Commercial Services	Grounds maintenance Aug	£261.24
21-Sep	Staff Costs	Includes salary, PAYE, pension contributions Sep	£460.11
22-Sep	Southern Electric	Electricity Sep	£44.86
28-Sep	St Marys Church, HN	Budgeted donation	£1,200.00
28-Sep	West Berkshire Countryside Society	Budgeted donation	£100.00
28-Sep	Pang Valley Flood Forum	Budgeted donation	£100.00
28-Sep	Royal British Legion	Budgeted donation	£50.00
30-Sep	Unity Trust Bank	Bank charges	£18.00
Total			£4,437.13

Transfers to be approved

Payment Date	From Account	To Account	Amount
Total			£0.00